

Children's responsibility



- Don't forget your bus pass or money.
- Queue sensibly at the bus stop. Please keep your distance when queuing to get on the bus. Don't push and shove others whilst getting on and off the bus.
- Don't panic if your bus is late – if it has not arrived 30 minutes after the scheduled departure time, call the education transport hotline on 01225 713365.
- Show your bus pass clearly to the driver; give them time to examine it.
- Sit on the seat. Don't stand on the stairs. Don't run or walk up and down the bus unless you are getting on or off.
- If there is a seat belt you must use it, it is the law.
- Show respect to your bus driver at all times.
- Don't throw items against the bus or out of the windows.
- Don't lean on any bus windows or stand at the front of the bus.
- Don't talk to the driver whilst they are driving.
- Don't put your feet on the seats.
- Don't spit, smoke or vape.
- Don't be abusive or swear.
- Remember to take all your litter off the bus with you.
- Eating and drinking is not permitted at any time.
- Do not open or use the Emergency Exit unless instructed to do so by the driver or in the event of an emergency.

If you follow this simple advice, your journey, and that of others, will be a pleasant experience. If you don't, then your bus driver could become distracted and an accident may happen.



Unacceptable behaviour will not be tolerated. In all instances of unacceptable behaviour the school and parents/guardians of those concerned will be contacted.

Bullying, vandalism or unruly behaviour will result in exclusion from transport. In these circumstances it will become your parents/guardians responsibility to transport you to and from school. Before we allow you back on the transport you will have to sign an Acceptable Behaviour Contract.



Remember

Do not accept anti social behaviour on your bus - report it to your bus prefect or a member of school staff.

Email educationtransport@wiltshire.gov.uk or visit our website www.wiltshire.gov.uk

good behaviour - take it on board

We are raising our standards... are you?

How can you help?

If you see any incidents taking place, please act responsibly. You can report incidents in many ways...

- To your school
- To a bus prefect
- To your parents/guardians
- By contacting the education transport team on **01225712852** or emailing **educationtransport@wiltshire.gov.uk**

All reports will be treated in confidence.

Don't let it become acceptable for those who cause discomfort on your journey to continually get away with it.

Be aware that bad behaviour on school transport will not be tolerated and that we always take action against offenders.



CCTV may be in operation and bus prefects may be used on home to school transport.

The councils education transport team investigates all incidents reported to them by passengers, bus operators and schools.

Don't let it be you and your parents/guardians we have to speak to next!

Information about Wiltshire Council services can be made available on request in other languages including BSL and formats such as large print and audio. Please contact the council by telephone 0300 456 0100 or email customerservices@wiltshire.gov.uk

Safe School Transport taking responsibility



vaping
bus pass
spitting
smoking
CCTV
graffiti
litter
fighting

Wiltshire Council

Safe School Transport

We know that lots of children catch the bus each day and that the vast majority of journeys are hassle free. Sometimes though, children can cause offence, even if they don't mean to.

This could endanger their journey and that of other passengers. Also some of the things they do with their friends can create concern to other people, even though they may think they are just having fun...

www.wiltshire.gov.uk

Parents responsibility

Parents/guardians have a very important part to play in helping to ensure that their child has a safe and pleasant journey on the school bus.

Whilst we know that the vast majority of young people are well behaved on school buses, there is unfortunately a small minority whose poor behaviour causes distress and offence to others. As well as being unpleasant, bad behaviour can



sometimes escalate into dangerous situations which endanger your child's and other people's safety.

Please read this leaflet carefully and act on the advice it contains.

Please also ensure that your child reads, understands and follows the advice given in this leaflet. By working together, we can ensure that your child has a safe and pleasant journey on the school bus.



If you would like any more information about the council's education transport team please telephone the Passenger Transport Unit (PTU) on 01225 712852.

Safety

- Please make sure that your child has read the information regarding travel on school buses and that they understand what is expected.
- All children must follow current government guidance.
- Make sure that your child knows about safety on the roads – teach them the Green Cross Code
- Make sure your child is aware of clothing and bags which could present a danger if caught in bus doors - e.g. loose baggy clothing, hanging belts, long scarves, clothing with toggles, all school bags with loose straps.
- The law requires that if the vehicle they are travelling in is fitted with seat belts, passengers must wear them. Please make sure your child understands the importance of wearing a seat belt.
- Your child will need to know what to do if the bus is late or does not arrive.
- If the vehicle your child is travelling in experiences a problem, it is essential that they remain in the vehicle until a replacement arrives and follow instructions from the driver. Under no circumstances should they attempt to walk home or to school.



Vandalism

Please ensure that your child is aware of the consequences arising from vandalism. Vandalism on school buses is an increasing problem and parents/guardians should be aware that they would be held responsible for any damage caused by their children including paying all costs for repair. Be aware that if your



child does cause damage or creates trouble on the bus they could:

- be made the subject of an Acceptable Behaviour Contract.
- be banned from the bus.
- be prosecuted by the police.

You will also be contacted if:

- your child smokes or vapes on the bus
- your child's behaviour falls below the standard required
- your child's actions put the safety of other passengers and road users at risk
- your child's actions cause the driver of the bus to become distracted
- your child's bus pass is confiscated.

You will be required to pay for any damage caused as well as arranging for getting your child to and from school each day.

Younger children

- Please make sure that young children are taken to the bus stop in good time. Take and collect young children on the same side of the road as the bus collects and sets them down.
- Ensure that young children are met when the bus returns from school. We recommend children should be at the stop a minimum of five minutes before the scheduled time. It is not the responsibility of the bus driver, or the school to ensure that children arrive safely after they have got off the bus.
- Please remember that young children are easily excited and can quickly forget about the road safety rules. **Please make sure your child is trained to fasten the seatbelt themselves.**

Older children

Children should be at the stop a minimum of five minutes before the scheduled time. If your child walks home unaccompanied make sure they know the safest route home and follow the Green Cross code when crossing roads. It is not the responsibility of the bus driver, or the school to ensure that children arrive home safely after they have got off the bus.

Exclusion



The **Transport Support Team** works in partnership with your child's school to make their journey safe. Pupils identified breaking any of the guidance given in this leaflet, either via the school bus prefect network, on-bus CCTV systems or

by complaint, risk immediate exclusion from all home to school transport provided by Wiltshire Council. The responsibility for arranging and paying for transport would then be that of the parent/guardian.